Ballet Hispanico, a 14-member contemporary dance company, is seeking a Production Stage Manager for its Fall/Winter 2013 touring season with an initial start date of October 1st, 2013 for a contract period of 10 weeks through December 7, 2013. Additional work for the Spring 2014 season is also available.

The Stage Manager will report to the Company General Manager and the Production Manager. Employment is seasonal, based primarily on the work weeks of the professional company. The position is responsible for all liaisons among dancers, directors, designers and all internal and on-site production staff as well as communication with the front of house staff in each venue.

Production duties include: loading in/out of theaters, supervision of local crew, maintenance of props and road cases, generating show paperwork, show reports, calling cues for all performances and other show-related responsibilities as well as transporting freight with the Production Staff. The Stage Manager will also support some productions of the second company and the Education & Outreach program of the organization. The ideal candidate will have experience in stage management for dance and must be a strong leader with a positive attitude and excellent communication skills. Additionally, the Stage Manager must also be available to tour with the main company during their performance season.

All performances for the 2013 Fall season are in the United States.

Please send a resume and cover letter to: jpreston@ballethispanico.org, Attn: Production Stage Manager Position.

Ballet Hispanico is an Equal Opportunity Employer. No phone calls, please.